



One way that teachers will be able to communicate with students during a school closure is a website/app called Zoom. Zoom is a video/chat tool that allows teachers and students to connect. Here is what you need to know as a parent and help kids communicate with their teacher and classmates.

1. Installation

Zoom is already installed on the student's device. No need to download anything. It can be used on a laptop or iPad. It's a free app so it can even be downloaded onto a phone.

2. Joining a Class- 3 ways to join

- a. Your teacher may email you a link. Just click on this link and the video will begin. Make sure you allow the microphone and camera.
- b. You may use the teacher's personal meeting number from their website.
- c. Your teacher may give you a link through Google Classroom. Simply click on the link there.

3. Class Routines/ Procedures

- a. Students need to stay muted unless they have permission from the teacher to talk.
- b. Students need to have audio on.
- c. Students need to raise their hand if they have a question.
- d. If procedures and routines aren't followed students will have consequences.
- e. Do not use to chat to discuss things that are not about class during class.
- f. Don't share your screen unless your teacher approves first.

4. Troubleshooting

If you can't get sound or video, make sure you allow a microphone/camera.