

Field trips may be authorized by the Principal.

The teacher, in requesting permission to take his/her class away from school grounds, should submit the details of such a trip to the Principal. A Field Trip Permission Form should be sent to the parents of each child participating for a signature and return. This is to be done after the field trip has been authorized. No child may leave the school ground on a field trip unless the form has been signed by the parents.

Consent Forms of those attending should be filed with the Principal before the trip.

Arrangements for financing all field trips must be made prior to the trip. The cost of school-sponsored trips may be funded by students, in part by the School District and/or and may be provided for in the regular annual budgetary process. In cases where funds are limited, the school administration may permit fund-raising by the student organization involved.

Any out-of-state field trips must have the approval of the Superintendent.

Any overnight field trips must have the approval of the Board.

*Appendix: IJOA-R*

Adopted: 10/17/2022