

1. Menus

Menus will be prepared in accordance with all New Hampshire and Federal rules and regulations.

2. Sanitation

It shall be the responsibility of the Superintendent or their designee to maintain proper sanitation and health standards in the storage, preparation, and serving of foods in conformance with all applicable Federal, State and Local laws and regulations.

3. Distribution of Food

All food, which has not been sold and distributed as prescribed by law during the school lunch schedule, is not to be carried or sent home by any District or Food Service employee. School District personnel shall not be permitted to purchase left-over food. The Nutrition Services Department will make every effort to reduce waste (RSA 194:3-e).

4. Lunch Payments

Please refer to Policy 2321(EFAA) for meal charging policy. The Superintendent or their designee shall ensure that all students have access to a healthy school lunch in accordance with RSA 189:11-a. The parent or guardian of all accounts with a negative balance will be notified on a weekly basis by email or other means informing them of the amount due on an account. Arrangements can be made at the individual schools to bring the account(s) current. If a family is having financial difficulty in bringing an account current, they will be assisted in applying for free or reduced meals and in making acceptable payment arrangements. Applications for Free & Reduced School Breakfast and Lunch can be submitted to the cafeteria at any time during the school year. School personnel are available to assist in filling out the application.

5. Discrimination

In accordance with Federal civil rights law and the U.S. Department of Agriculture (USDA) civil rights regulations and policies, institutions participating in or administering USDA programs are prohibited from discriminating based on race, color, national origin, sex, religious creed, disability, age, political beliefs, or reprisal or retaliation for prior civil rights activity in any program or activity conducted or funded by USDA. The full non-discrimination statement can be found on the District's website. To file a complaint of discrimination, please see School Board Policies 2404, 2422, or 3575, and visit the USDA Program Discrimination website or any USDA office, or write a letter addressed to the USDA. Contact information for the USDA can be found on the District's website or the USDA website at <http://www.usda.gov>.

Adopted: 2/1973,

Revised: 6/1975, 3/1989, 11/1996, 11/2006, 08/2016, 5/2/22