

2130 School Board Officers 2130

The officers of the Board shall be a Chair, a Vice-Chair, and a Secretary. Elections for any Board officer position may be held at any Board meeting, provided that item appears on the posted agenda for the meeting. A positive vote from a majority of the Board members present and voting shall be necessary for the election of any officer.

Officers will remain in their respective offices until new successors are elected. If the chairperson position becomes vacant, the vice-chairperson will become chair of the Board. If the vice-chairperson or secretary positions become vacant, the Board may hold new elections for those offices.

Chair – The Chair shall preside at all meetings, shall have the right to discuss and vote on all matters before the Board, and shall have the right to make and second motions. The Chair shall prepare the agenda for each meeting in cooperation with the Superintendent/designee. The Chair shall develop an Annual Report of the School Board's activities for distribution to the public. The Chair shall have authority to sign contracts and other instruments as approved by the Board in its name and on its behalf, and shall have such other powers and duties as the Board may from time to time determine.

Vice-Chair – The Vice-Chair shall have the powers and duties of the Chair in his/her absence and shall have other powers and duties as the Board may from time to time determine.

Secretary – The Secretary shall send Board correspondence when directed by the Chair and shall record the minutes of meetings when a recorder is not available.

Adopted: 3/1989

Revised: 9/2000,12/2003, 08/2016