

Annual School District Meeting

**Deliberative Session
Information Packet**

Thursday, February 8, 2024

7:00 P.M.

Milford High School

100 West Street, Milford

Moderator's Rules of Procedure

2024 School District Deliberative Session

New Hampshire law authorizes the moderator to establish the deliberative session's Rules of Procedure and gives voters the power to overrule them.

The Moderator will manage the meeting according to these Rules to ensure a fair and orderly process.

1. Voters must check in with the clerk. Voters will receive a sticker to wear in the hall and a voting card.
2. Voters must hold up their cards to vote on motions. The moderator will only vote to break or create a tie except for a secret ballot.
3. Anyone wishing to speak must do so at the microphone in the center aisle. A "Point of order" may be called out, but the voter must ask their question at the microphone.
4. State your name and street address the first time you approach the microphone. For subsequent trips to the microphone, simply saying your name is sufficient.
5. Non-residents will be allowed to address the meeting after a favorable vote on a motion to enable them to speak.
6. Participants must address questions or comments to the moderator, not individual officials, committee members, or audience members.
7. The Moderator will take articles in the order they appear on the warrant unless a simple majority of the voters decide to change the order.
8. Except for presenters explaining proposed articles, speakers have a three-minute time limit. A speaker may make additional questions or comments on the article after all the other speakers in line have spoken.
9. We will discuss and vote on one amendment at a time.
10. Affirmative motions to "Call the question" limit debate and require a second and a two-thirds majority vote to pass. Anyone wishing to call the question must do so from the microphone. Speakers may not call the question immediately after addressing the issue.
11. Voters already in line and members of the School Board and the Budget Advisory Committee who have already indicated their desire to speak will be permitted to address the meeting after the question is called.
12. The meeting may restrict subsequent reconsideration of a vote on an article-by-article basis. The motion to restrict reconsideration may be made after the original vote. After a successful vote to restrict its reconsideration, voters may not act on the article.
13. The motions to call the question and restrict a warrant article's reconsideration are not debatable. Upon a second, the moderator will ask for a vote by the meeting.

Moderator's Rules of Procedure

2024 Milford School District Deliberative Session

Continued from the other side

14. Voters may verbally propose an amendment to an article's dollar amount.
15. Voters proposing a change to an article's language must submit the text in writing.
 - i. The operating budget article's text may not be changed except for the proposed dollar amount (RSA 40:13).
 - ii. The language of a collective bargaining agreement article, including the dollar amounts of the proposed agreement, may not be changed (RSA 40:13).
16. A petition for a secret ballot on an article must be submitted to the moderator by at least five present voters. The request must come before the vote (RSA 40:4-a).
17. The moderator shall take a secret yes/no ballot vote when seven or more voters question any non-secret ballot vote immediately after the moderator declares the result and before any other business begins (RSA 40:4-b).
18. Five voters may request a recount of any secret yes/no ballot vote if the request is made immediately after the results are announced. Further, the moderator will order a recount immediately if the secret yes/no vote margin is less than 10% (RSA 40:4-a).
19. All speakers must be courteous and address the issues rather than the individuals who raise them. The moderator will not allow a speaker to engage in personal attacks, impugn an opponent's motives, or use inappropriate language.
20. The moderator may command a police officer or legal voter to remove from the meeting and detain any person conducting themselves in a disorderly manner (RSA 40:9).
21. Voters may overturn these Rules by a simple majority vote.

Peter R. Basiliere

School District Moderator

See the other side

SCHOOL WARRANT
The State of New Hampshire

To the Inhabitants of the School District in the Town of Milford, County of Hillsborough, in the State of New Hampshire, qualified to vote in District affairs:

You are hereby notified that the Annual Meeting of the School District of Milford will be held, in accordance with RSA 40:13, at the Milford High School Cafeteria in said Milford, with the first (deliberative) session on the eighth day of February 2024, at seven o'clock in the evening, to transact all business other than voting, and on the twelfth day of March 2024, in the Milford High School Gymnasium, for the second session for voting by official ballot at the polls on all matters in the warrant as well as officers and other matters to be voted on. The polls will be open on the Twelfth of March 2024 from 6:00 AM and will not close earlier than 8:00 PM.

ELECTION OF OFFICERS (Separate Ballot Vote)

- To choose one (1) member of the School Board for the ensuing three (3) years.
- To choose one (1) School District Moderator for the ensuing two (2) years.
- To choose one (1) School District Treasurer for the ensuing two (2) years.
- To choose one (1) School District Clerk for the ensuing two (2) years.

01. CTE/HS RENOVATION PROJECT - \$58,800,000 GROSS BUDGET (\$28,300,000 STATE OF NH RENOVATION AND EXPANSION GRANT) (\$30,500,000 BOND):

Shall the Milford School District raise and appropriate the sum of **\$58,800,000** (gross budget) for the design, construction, and equipping of additions and renovations to the Milford High School Applied Technology Center ("the Project"); to authorize the Milford School Board to apply for, accept, and expend a grant or grants of up to **\$28,300,000** from the State of New Hampshire to reduce the amount that must be bonded or to pay debt service on such bonds or notes for said Project; to authorize the issuance of not more than **\$30,500,000** of bonds or notes for the balance of the Project costs in accordance with the Municipal Finance Act, (RSA 33) and to authorize the Milford School Board to issue, negotiate, sell and deliver such bonds and notes and to determine the date, maturities, interest rate, and other details of such bonds or notes; to authorize the Milford School Board to apply for, accept and expend any federal, state, or private funds that may become available in respect of the Project to reduce the amount that must be bonded or to pay debt service on such bonds or notes; and further to raise and appropriate an additional sum of **\$762,500** for the first year's interest payment of the bond ? **School Board: recommends this article (vote 4-1); Budget Advisory Committee: recommends/Does not recommend this article (vote x-x). (3/5 ballot vote required or 60% affirmative vote to pass)** This article has an estimated tax impact of **\$37.00** on an assessed valuation of **\$100,000** in the first year. The estimated tax impact in the second year is **\$135.00** on an assessed valuation of **\$100,000**.

02. RENOVATION OF THE BALES BUILDING - \$3,800,000 BOND

Shall the Milford School District vote to raise and appropriate the sum of **\$3,800,000** (gross budget) for the purpose of design, construction, renovation and equipping of the Bales building ("the Project"), and to authorize the issuance of not more than \$3,800,000 of bonds or notes in accordance with the provisions of the Municipal Finance Act (RSA 33); to authorize the Milford School Board to issue and negotiate such bonds or notes and to determine the date, maturities, interest rate, and other details of such bonds or notes; to authorize the Milford School Board to apply for, accept and expend any federal, state, or private funds that may become available in respect of the Project to reduce the amount that must be bonded or to pay debt service on such bonds or notes; and further to raise and appropriate an additional sum of **\$100,000** for the first year's interest payment of the bond? **School Board: Recommends this article (vote 5-0); Budget Advisory Committee: recommends/Does not recommend this article (vote x-x). (3/5 ballot vote required or 60% affirmative vote to pass)** This article has an estimated tax impact of **\$5.00** on an assessed valuation of **\$100,000** in the first year. The estimated tax impact in the second year is **\$26.00** on an assessed valuation of **\$100,000**.

03. SCHOOL DISTRICT OPERATING BUDGET - \$46,853,353

Shall the Milford School District vote to raise and appropriate as an **Operating Budget** for the fiscal year 2024-2025, not including appropriations by special warrant articles and other appropriations voted separately, the amounts set forth on the budget posted with the warrant, or as amended by vote of the first session, for the purposes set forth therein, totaling **\$46,853,353**? **The proposed operating budget has an estimated tax impact of \$101.00 on an assessed valuation of \$100,000, over the FY 2024 Budget.**

Should this article be defeated, the **Default Budget** shall be **\$46,128,419**, which is the same as last year, with certain adjustments required by previous action of the Milford School District or by law; or the governing body may hold one special meeting, in accordance with RSA 40:13, X and XVI, to take up the issue of a revised operating budget only. **The calculated default budget has an estimated tax impact of \$66.00 on an assessed valuation of \$100,000, over the FY 2024 Budget.**

School Board: Recommends this article (vote 3-2); Budget Advisory Committee: recommends/Does not recommend this article (vote x-x). (Majority vote required)

04. COLLECTIVE BARGAINING AGREEMENT: MILFORD TEACHERS ASSOCIATION (\$3,743,857 GRAND TOTAL OVER FOUR YEARS)

Shall the Milford School District vote to approve the cost items included in the Collective Bargaining Agreement (2024/2025 through 2027/2028) reached between the Milford School Board and the Milford Teachers Association, which calls for the following increase in salaries and benefits at the current staffing levels:

Account	2024-2025	2025-2026	2026-2027	2027-2028	Grand Total
Salaries	\$1,024,641	\$757,553	\$870,782	\$913,367	\$3,566,343
Benefits	\$143,220	\$14,911	\$9,437	\$9,946	\$177,514
Totals	\$1,167,861	\$772,464	\$880,219	\$923,313	\$3,743,857

and further to raise and appropriate **\$1,167,861** for the upcoming fiscal year 2024-2025 , such sum representing the additional costs attributable to the increase in salaries and benefits required by the new agreement over those that would be paid at current staffing levels in accordance with the most recent collective bargaining agreement. The costs for the years of the agreement beyond the upcoming 2024-2025 fiscal year will be included in the operating and default budgets for each of those years. **School Board: Recommends (vote 3-2); Budget Advisory Committee: recommends/Does not recommend this article (vote x-x). (Majority vote required).** This article has an estimated tax impact of \$56.00 on an assessed valuation of \$100,000 in the first year. The estimated tax impact for the remaining years based on an assessed valuation of \$100,000 are: \$37.00 in 2025-2026, \$43.00 in 2026-2027, and \$45.00 in 2027-2028.

05. COLLECTIVE BARGAINING AGREEMENT: MILFORD EDUCATIONAL SUPPORT STAFF ASSOCIATION (MESSA) (\$343,506 GRAND TOTAL OVER THREE YEARS)

Shall the Milford School District vote to approve the cost items included in the Collective Bargaining Agreement (2024/2025 through 2026/2027) reached between the Milford School Board and the Milford Educational Support Staff Association, which calls for the following increase in salaries and benefits at the current staffing levels:

Account	2024-2025	2025-2026	2026-2027	Grand Total
Salaries	\$134,766	\$98,604	\$111,458	\$344,828
Benefits	\$(1,733)	\$(1,732)	\$2,143	\$(1,322)
Totals	\$133,033	\$96,872	\$113,601	\$343,506

and further to raise and appropriate **\$133,033** for the upcoming fiscal year 2024-2025, such sum representing the additional costs attributable to the increase in salaries and benefits required by the new agreement over those that would be paid at current staffing levels in accordance with the most recent collective bargaining agreement. The costs for the years of the agreement beyond the upcoming 2024-2025 fiscal year will be included in the operating and default budgets for each of those years. **School Board: Recommends this article (vote 4-1); Budget Advisory Committee: recommends/Does not recommend this article (vote x-x). (Majority vote required)** This article has an estimated tax impact of \$6.00 on an assessed valuation of \$100,000 in the first year. The estimated tax impact for the remaining years based on an assessed valuation of \$100,000 are: \$5.00 in 2025-2026 and \$5.00 in 2026-2027.

06. BUILDING AND GROUNDS CAPITAL RESERVE FUND:

Shall the Milford School District vote per RSA 35:1 to establish a district wide buildings and grounds capital reserve fund, to be known as "Buildings and Grounds Capital Reserve Fund" for the purpose of funding capital improvement costs related to the maintenance, construction, and renovation of all buildings, grounds, athletic fields, and infrastructure of the Milford School District, and to raise and appropriate the sum of up to **\$75,000.00** to be added to the fund and further to name the Milford School Board as agents to expend from the fund. This sum to come from June 30 fund balance available for transfer on July 1. No new amount to be raised from taxation. **School Board: Recommends this article (vote 4-1); Budget Advisory Committee: recommends/Does not recommend this article (vote x-x). (Majority vote required) This article has no tax impact.**

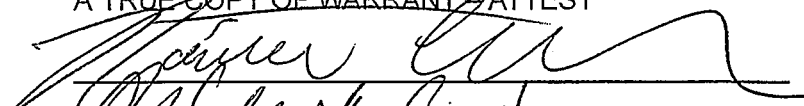

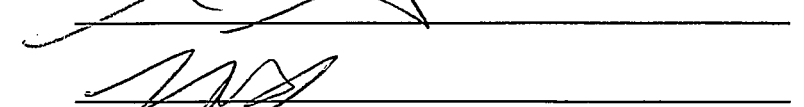

07. TECHNOLOGY CAPITAL RESERVE FUND:

Shall the Milford School District vote per RSA 35:1 to establish a district wide technology capital reserve fund, to be known as "Technology Capital Reserve Fund" for the purpose of funding equipment and services for the Milford School District's infrastructure such as but not limited to routers, wiring, switches, access points, wireless network improvements or any other equipment, software or service that is necessary for the maintenance, improvement, performance or management of the district's infrastructure, and to raise and appropriate the sum of up to **\$50,000.00** to be added to the fund and further to name the Milford School Board as agents to expend from the fund. This sum to come from June 30 fund balance available for transfer on July 1. No new amount to be raised from taxation. **School Board: Recommends this article (vote 4-1); Budget Advisory Committee: recommends/Does not recommend this article (vote x-x). (Majority vote required) This article has no tax impact.**

GIVEN UNDER OUR HANDS AT SAID MILFORD THIS 22nd DAY OF JANUARY, 2024.

SCHOOL BOARD

A TRUE COPY OF WARRANT ATTEST

SCHOOL BOARD