

MILFORD SCHOOL DISTRICT

SAU 40  
100 West Street  
Milford, NH 03055  
603-673-2202  
Fax 603-673-2237

**Santina Thibedeau**  
Executive Director of  
Student Support Services

**Christi Michaud**  
Superintendent  
of Schools

**Christopher Motika**  
Assistant Superintendent  
of Schools

**Jenny Graves**  
Business Administrator

**VERIFICATION OF LEGAL RESIDENCY**

To be enrolled in an SAU 40 school, student must reside in Milford or Mason (Grades 6-12), New Hampshire. New Hampshire State Law states that no student who lives outside the district may attend school without consent of the School Board. The fact that an individual pays taxes to a district but has an established residence elsewhere does not extend the privilege of attending local schools.

Schools in SAU 40 include: Jacques Memorial Elementary School, Heron Pond Elementary School, Milford Middle School, and Milford High School.

If a student registers in an SAU 40 school and is found to live outside of the district, the parent or guardian may be held responsible for payment of tuition proportionate with the number of days in attendance. If at any time during the year there is a change in family status, such as divorce, marriage, or a change in guardianship, parents are required to contact the school and provide legal documentation of these changes. The school district may request residency documentation at any time during the school year.

Parents who intend to move into the community during the school year may request enrollment of their children prior to the establishment of residence, giving written notice as to the anticipated date of residence per policy 5055 (JFA).

**Please acknowledge that you have read the above by signing below.**

<i>Parent/Guardian Signature</i>	<i>Date</i>			
<i>Student Name</i>	<i>Date of Birth</i>	<i>Age</i>	<i>Grade Entering School</i>	
<i>Parent/Guardian</i>		<i>Address</i>		<i>City</i>

**PROOF OF RESIDENCY: 2 Required** *(School Official will initial when verification is presented)*

- Current Lease Agreement/Rent Receipt indicating legal residence and landlords address and phone number
- Documentation of home ownership in Milford or Mason (if applicable)
- Current Utility Bills indicating legal residence
- If living with a friend or relative, please provide a signed and notarized letter from friend/relative. The letter must state that your family is living with them full-time and include proof of their residency. Additionally, the letter must state that our office will be notified if you move out.

**OTHER DOCUMENTS THAT MAY BE REQUIRED IF APPLICABLE:**

- Guardianship – Proof of legal guardianship/divorce/separation (copy of parenting plan) if applicable
- Court Placement (copy of court decree)
- Social Service papers (AFDC, Social Security, Homeless Shelter Verification)
- Emancipated Minor (attach document)

I hereby certify and swear that this information is true and correct *(The penalty for perjury is a Class B felony with a maximum sentence of imprisonment not to exceed (7) years and/or a fine not to exceed \$4,000)*. I authorize the Milford School District (SAU 40) to independently verify this information.

<i>Parent/Guardian Signature</i>	<i>Date</i>
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VERIFIED BY	<i>School Official</i>	<i>Date</i>
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